



Request for Qualifications

Greenway Trail Design, Bidding, and Construction Administration Services

Wednesday, June 11, 2025

The Research Triangle Foundation of North Carolina (RTF), as agent for the Durham-Wake Counties Research and Production Service District (DWSD), is issuing this request for qualifications (RFQ) for firms interested in providing design, bidding, and construction administration services for the design of three greenway trail segments and the feasibility of a small “pocket” park in Research Triangle Park (RTP), North Carolina.

Statements of qualifications are due to Anne Calef, Planner, via email at calef@rtp.org in PDF format by 3:00 PM on Monday, June 30, 2025.

Background

In 2020, RTF completed a [trails study](#) of its existing roadway side path network. This study identified projects to improve the overall condition of RTP’s multi-use trails and improve the user experience for pedestrians and bicyclists in RTP. Since the completion of the study, RTF has been working incrementally to upgrade RTP’s roadway side path network into a fully realized greenway network, providing safe and easy travel for pedestrians, bicyclists, and users of micromobility devices. To that end, RTF seeks to:

- Fill in gaps in its existing trails network.
- Redesign and upgrade existing segments to:
 - Comply with ADA standards.
 - Eliminate any steep slopes and sharp curves which pose hazards to users.
 - Widen all segments to a minimum of 10 feet.
 - Address maintenance issues impacting trail condition, including removing trees, tree roots and other vegetation that degrade trail condition over time.
- Add new greenways over time to enhance network connectivity within RTP.

Under this RFQ, as described below in the scope of work section, RTF is seeking to design a new trail segment on Hopson Road, upgrade two existing roadway side paths – one along Louis Stephens Drive and the other along Development Drive – and to explore the feasibility of a small “pocket” park at the intersection of Hopson Rd and Louis Stephens Dr.

Scope of Work

RTF is interested in contracting with a qualified firm or firms to provide the following services:

1. Design approximately 3,900 feet of greenway trail along the northern side of Hopson Road in RTP, from Louis Stephens Drive to the existing sidewalks leading over the NC 885 highway bridge (see Exhibit A).
2. Explore the feasibility of, and if determined to be feasible, design a small “pocket” park in the open space between the northeast corner of the Louis Stephens Dr and Hopson Rd intersection and the tree line (approximately 2.5 acres). Coordinate with North Carolina Department of Transportation (NCDOT) as needed to determine feasibility and complete design, as this land is within the NCDOT right-of-way.
3. Design approximately 9,450 feet of greenway trail along the east side of Louis Stephens Drive from TW Alexander to Kit Creek Road and along the north side of Kit Creek Road from Louis Stephens to Cisco’s campus (7200 Kit Creek Rd) (see Exhibit A).
 - a. Include improvements to the Louis Stephens Dr/Development Dr intersection, including a high-visibility crosswalk and curb ramps.
 - b. Include crossing infrastructure at the Louis Stephens Dr/Hopson Rd intersection, including a high-visibility crosswalk, pedestrian signals, and curb ramps.
 - c. Include paint with grit substances to improve traction on existing trail bridges.
4. Design approximately 3,820 feet of greenway trail along the south side of Development Drive from Louis Stephens Dr to Davis Dr (see Exhibit A).
5. Prepare and submit all required permit applications for the project.
6. All trails should be designed to AASHTO or similar standards. All work in NCDOT rights of way must meet NCDOT standards.
7. Prepare a cost estimate for the construction of the project.
8. Prepare all plans and specifications required for bidding the project.
9. Provide bidding services for the project.
10. Provide construction administration services for the project.

RTF reserves the right to award all four projects to one bidder or one or multiple projects to different bidders.

Schedule

It is RTF’s goal to use the following schedule for this RFQ process.

RFQ issued	Wednesday, June 11, 2025
Statements of qualifications due	Monday, June 30, 2025, at 3:00 PM
Interviews (if conducted)	Mid-July 2025
Select firm	By July 30, 2025
Begin work	By August 4, 2025

Statement of Qualifications

Address and include the following elements in your statement of qualifications. Please limit statements of qualifications to 12 pages or fewer.

1. Description of firm's interest in the work, qualifications to undertake the work, and experience working on similar projects.
2. Information about key staff members who would be involved in the project, including identification of staff who will lead the project.
3. Description of your firm's understanding of the project, brief outline of your proposed approach to the project, and information about your firm's ability and capacity to work on this project in a timely manner.
4. Names, addresses, email addresses, and telephone numbers of at least three references. References should be clients for whom your firm has completed similar work in the past.

Selection Criteria

RTF will evaluate each firm based on the following factors:

- Experience with similar projects.
- Assessment of firm's qualifications.
- Ability to undertake this project in a timely manner.
- References

Depending on the information provided in the responses to this RFQ and the number of responses, RTF may conduct interviews with finalist firms prior to a final selection of firm(s).

Contact Information

Questions about this RFQ may be directed to Anne Calef, Planner, via email at calef@rtp.org.

Exhibit A – RTP Trails Map

